



DEPARTMENT OF RESOURCES & DEVELOPMENT  
DIVISION OF WORKFORCE ENRICHMENT  
Yap State Government

Tel: (691) 350-2182  
Fax: (691) 350-2571

**VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR**

ANNOUNCEMENT NO.: YPVA-346-25

COMMENCING DATE: 06/10/25

CLOSING DATE: 07/09/25

No. of OPENING Three (3)

POSITION Waiter/Waitress

SALARY \$2.00 per hour

EMPLOYER GNOVA Corporation

**QUALIFICATIONS:**

The applicant must have a high school diploma, ability to speak, read and write English, with at least One (1) to Two (2) years' experience working in a restaurant. Applicant must have their own transportation to work.

**DUTIES:**

The Applicant will be working at the S/V Mnuw, and will be expected to work as part of a team in providing excellent restaurant experience to patrons whilst maintaining a clean and enjoyable dining environment.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.





DEPARTMENT OF RESOURCES & DEVELOPMENT  
DIVISION OF WORKFORCE ENRICHMENT  
Yap State Government

Tel: (691) 350-2182  
Fax: (691) 350-2571

**VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR**

ANNOUNCEMENT NO.: YPVA-347-25

COMMENCING DATE: 06/10/25

CLOSING DATE: 07/09/25

No. of OPENING Three (3)

POSITION Kitchen Helper

SALARY \$2.00 per hour

EMPLOYER GNOVA Corporation

**QUALIFICATIONS:**

The applicant must have a high school diploma, ability to speak, read and write English, with at least One (1) to Two (2) years' experience working in a restaurant kitchen. Applicant must have their own transportation to work.

**DUTIES:**

The Applicant will be working at the S/V Mnuw, and will be expected to work as part of a team in providing excellent food experience to patrons whilst maintaining standard of operating procedures and food safety regulations.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.





DEPARTMENT OF RESOURCES & DEVELOPMENT  
DIVISION OF WORKFORCE ENRICHMENT  
Yap State Government

Tel: (691) 350-2182  
Fax: (691) 350-2571

**VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR**

ANNOUNCEMENT NO.: YPVA-348-25

COMMENCING DATE: 06/10/25

CLOSING DATE: 07/09/25

No. of OPENING Two (2)

POSITION Housekeeper

SALARY \$2.00 per hour

EMPLOYER GNOVA Corporation

**QUALIFICATIONS:**

The applicant must be a high school graduate with at least Two (2) to Three (3) years of work experience as a housekeeper.

**DUTIES:**

The Applicant will be responsible to maintain all cleaning aspects of the properties belonging to the corporation, which includes but is not limited to apartments, guest rooms and housing properties. This individual will be under the supervision of the Housekeeping Manager.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.





DEPARTMENT OF RESOURCES & DEVELOPMENT  
DIVISION OF WORKFORCE ENRICHMENT  
Yap State Government

Tel: (691) 350-2182  
Fax: (691) 350-2571

**VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR**

ANNOUNCEMENT NO.: YPVA-349-25

COMMENCING DATE: 06/10/25

CLOSING DATE: 07/09/25

No. of OPENING Two (2)

POSITION Dive Guide

SALARY \$2.50 plus tips

EMPLOYER GNOVA Corporation

**QUALIFICATIONS:**

The applicant must have a high school diploma, ability to swim and is familiar with boat handling and does not have a fear of being outside the reef.

**DUTIES:**

The Applicant will be working at the Manta Ray Bay Resort & Yap Divers. The applicant will be expected to work as part of the dive shop team who are responsible for carrying out water activities provided by the establishment. The applicant will also be trained in the standard operating procedures of the dive shop department to ensure all safety regulations are met and maintained.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.





DEPARTMENT OF RESOURCES & DEVELOPMENT  
DIVISION OF WORKFORCE ENRICHMENT  
Yap State Government

Tel: (691) 350-2182  
Fax: (691) 350-2571

**VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR**

ANNOUNCEMENT NO.: YPVA-350-25

COMMENCING DATE: 06/10/25

CLOSING DATE: 07/09/25

No. of OPENING Two (2)

POSITION Bartender

SALARY \$2.50 or depends upon qualifications and employment history

EMPLOYER GNOVA Corporation

**QUALIFICATIONS:**

The applicant must have a high school diploma, ability to speak, read and write in English, with at least One (1) to Two (2) years' experience working in a bar & restaurant. Applicant must have their own transportation to work.

**DUTIES:**

The Applicant will be working at the S/V Mnuw. The applicant will be expected to work as part of a team in providing excellent food experience to patrons whilst maintain standard of operating procedures and food safety regulations.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.





DEPARTMENT OF RESOURCES & DEVELOPMENT  
DIVISION OF WORKFORCE ENRICHMENT  
Yap State Government

Tel: (691) 350-2182  
Fax: (691) 350-2571

**VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR**

ANNOUNCEMENT NO.: YPVA-351-25

COMMENCING DATE: 06/10/25

CLOSING DATE: 07/09/25

No. of OPENING One (1)

POSITION Bookkeeper

SALARY Depends upon qualifications and employment history

EMPLOYER GNOVA Corporation

**QUALIFICATIONS:**

The applicant must have a high school diploma, English reading and writing skills (advanced level), basic computer skills, and at least One (1) year full time work experience in financial account keeping duties.

**DUTIES:**

The Applicant will be working at the accounting office. This applicant will be responsible for assisting the account with basic bookkeeping and accounting tasks.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.





DEPARTMENT OF RESOURCES & DEVELOPMENT  
DIVISION OF WORKFORCE ENRICHMENT  
Yap State Government

Tel: (691) 350-2182  
Fax: (691) 350-2571

**VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR**

ANNOUNCEMENT NO.: YPVA-352-25

COMMENCING DATE: 06/10/25

CLOSING DATE: 07/09/25

No. of OPENING One (1)

POSITION Electrician

SALARY Depends upon qualifications and employment history

EMPLOYER GNOVA Corporation

QUALIFICATIONS: The applicant must graduate from an accredited university with a degree in Electrical Engineering, with at least Three (3) to Four (4) years of experience working as an electrician.

DUTIES: The Applicant will be working at the Manta Ray Bay Resort & Yap Divers. The applicant will be expected to maintain all electrical aspects of the hotel property as well as assisting the maintenance manager in the maintenance department staff in such aspects. This applicant will also be responsible of the electrical connection of any new buildings for the Manta Ray Bay Resort & Yap Divers.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.