

EXAMINATION ANNOUNCEMENT



E.A. No.: YP-24-003
Opening Date: 4/5/2024
Closing Date: Until Filled

OFFICE OF ADMINISTRATIVE SERVICES

Division of Personnel

Email: ysgpersonnel@gmail.com

It is the policy of the Government that qualified Federated States of Micronesia citizens be given first priority for employment consideration, with United States citizens and subsequently, third country national utilized in position for which qualified Federated States of Micronesia citizens are not available.

POSITION AND SALARY: Draftman II
\$136.80 BW
PL 2/1-3,556.80 PA

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

Division of Land Resource
Department of Resource & Development
Yap State Government 96943

DUTIES:

Works with field surveyors to obtain data needed to draft maps. Collects field data using GPS and download into GIS program. Draft maps by using drafting tools. Maintaining and updating land maps/ documents in both hard copies and electronic. Good public relations, polite manner and physically fit. Valid Yap State drivers license class 3 or higher. Perform other related duties as assigned by supervisor from time to time.

MINIMUM QUALIFICATION REQUIREMENT:

Graduate from an accredited college with a two years degree in Drafting and design or computers plus years of responsible experience in geodetic, cadastral and/ or topographic surveying or a combination of the above. Years of experience may be substituted year for year for the required education.

Interested applicants must submit the following document:

1. A complete Yap State Government Employment Application Form.
2. Current Resume and copy of FSM Social Security Card.
3. High School Diploma or Copies of all training certificates and college degrees earned.
4. Police Clearance under 6 months old.
5. A minimum of three professional reference letters under 1 year old.
6. Valid driver's license.

SECURE EMPLOYMENT APPLICATION FORM FROM AND RETURN TO YAP STATE PERSONNEL OFFICE