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# V6AI- AM/KUTE-FM Radio Announcement Form Department of Youth & Civics Affairs

To: Director, From: Division	, DYCA of Personnel		
Starting Date: 5/20/25 Ending Date: 6/20/25			
Frequency:			
[x] Regular – 3x per da	ay [] Emergency – ASAP		
Languages (check all th	nat apply):		
[x] English [x] Yap			
	d be type-written and double space*********		
	PLEASE REFER TO A	ATTACHMENT	
**********	*******	********	*****
Reviewed & Approved	By: DYCA, Director Julias	Alex Gilfiley	<u>5/22/25</u> Date
	FOR V6AI-AM/KUTE	E-FM OFFICIAL USE	ONLY
Received By:		Date:	Time:
Ac	cting Chief of Media		

# OFFICE OF ADMINISTRATIVE SERVICES

#### **Division of Personnel**

Email: ysgpersonnel@gmail.com

It is the policy of the Government that qualified Federated States of Micronesia citizens be given first priority for employment consideration, with United States citizens and subsequently, third country national utilized in position for which qualified Federated States of Micronesia citizens are not available.

POSITION AND SALARY: Yap Day Coordinator

PL 4/1

\$ 316.00 BW \$8,216.00 PA

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

### LOCATIONS:

Department of Youth & Civic Affairs (Admin) Yap State Government 96943

#### **DUTIES:**

Responsible for planning, organizing and executing the annual Yap Day celebrations in the Yap State, Federated States of Micronesia. This role involves collaboration with community leaders, cultural organizations, and local government to ensure the event showcase yapese traditions, culture and heritage effectively. Also serves as the primary point of contact for the event overseeing logistics, promotions, and programming while maintaining a focus on cultural authenticity and community engagement.

## MINIMUM QUALIFICATION REQUIREMENT:

A person who has a 2 year degree and or experience in event management, cultural studies, or related field and experience in organizing community events, particularly those focused on cultural heritage. Has good skills in communication and understanding of Government budget management and fundraising. Know cultural knowledge by deep understanding Yapese culture, traditions, and customs and has the ability to work respectfully with local leaders and cultural experts. Has personal attributes in enthusastic, culturally sensitive, and community- oriented, problem solving ability and adabtalility under pressure and strong leadership and team building capabilities.

SECURE APPLICATION FORMS FROM AND RETURN TO YAP STATE PERSONNEL OFFICE