

V6AI- AM/KUTE-FM Radio Announcement Form
Department of Youth & Civics Affairs

To: Director, DY&CA
From: Personnel Division

Starting Date: 9/14/23

Ending Date: Based on Announcement dates

Frequency:

☒ Regular - 3x per day ☐ Emergency - ASAP

Languages (check all that apply):

☒ English ☒ Yapese ☒ Outer Island

Directions:

All announcements should be type-written and double spaced. If more space is needed, please attach an extra sheet.

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(Please see Attachment)

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Reviewed & Approved By: _____

DY&CA, Director Julius Alex Giffley

9/20/23
Date

FOR V6AI-AM/KUTE-FM OFFICIAL USE ONLY

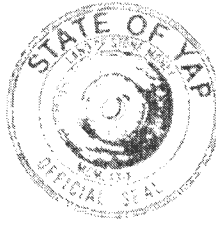
Received By: _____

Date: _____

Time: _____

Sebastian F. Tamagken
Chief of Media

EXAMINATION ANNOUNCEMENT



E.A. No.: **YP-23-104**
Opening Date: **9/11/2023**
Closing Date: **Until Filled**

OFFICE OF ADMINISTRATIVE SERVICES

Division of Personnel

ysgpersonnel@gmail.com

It is the policy of the Government that qualified Federated States of Micronesia citizens be given first priority for employment consideration, with United States citizens and subsequently, third country national utilized in position for which qualified Federated States of Micronesia citizens are not available.

POSITION AND SALARY: Lang. Arts & Culture Specialist (4 Positions)
Ungraded (based on qualification)
\$368.00 BW/ \$9,568.00 PA

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

**Curriculum Division
Department of Education
Colonia Yap 96943**

DUTIES:

Coordinate and supervise the implementation of the Yap State Vernacular Language Arts curriculum. Work collaboratively with other vernacular Language Arts specialists in the coordination of curriculum and instructional activities for Yap DOE. Evaluate, review and amend the Grade 1-8 Yap State vernacular Language Arts curriculum according to the Yap State DOE "Curriculum Review and Implementation Plan". Evaluate the effectiveness of current vernacular language arts instructional materials, and design and develop additional materials that support the implementation of the curriculum in schools. Through community consultation, evaluate, review and update the Yap State Culture curriculum. Provide professional development opportunities for teachers, principals and trainers in the area of vernacular language arts. Provide support to culture teachers to develop instructional materials, that support the teaching of culture in schools. Visit schools to meet with culture teachers and observe culture lessons to monitor the implementation of culture curriculum, provide support/ assistance and identify program needs. Perform other duties as assigned by the Director or curriculum, instruction and training coordinator.

MINIMUM QUALIFICATION REQUIREMENT:

A minimum of an AS/AA Degree (Preferably in education). At least (3) years related work experience in the area of vernacular language/ culture.

Preferred Knowledge, Skills and abilities;

Willing to travel to neighboring island schools and workshops as required. A strong knowledge of

**SECURE APPLICATION FORMS
FROM AND RETURN TO YAP
STATE PERSONNEL OFFICE**

EXAMINATION ANNOUNCEMENT



E.A. No.:YP-23-108
Opening Date:9/13/2023
Closing Date:Until Filled

OFFICE OF ADMINISTRATIVE SERVICES

Division of Personnel

Email: ysgpersonnel@gmail.com

It is the policy of the Government that qualified Federated States of Micronesia citizens be given first priority for employment consideration, with United States citizens and subsequently, third country national utilized in position for which qualified Federated States of Micronesia citizens are not available.

POSITION AND SALARY: Vice Principle
ung.\$ 7,134.00- 10,754.00 pa

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

Gaanelay Elementary School
Department of Education
Yap State Government 96943

DUTIES:

Act in place of the principle in his/ her absence. Implement school policies, procedures for the purpose of providing direction and complying with mandated requirements. Supervises all teachers on a daily basis. Assist Principal with staff meeting for the purpose of coordinating activities and ensuring positive outcome to achieve school objectives. Prepare school logbook for the purpose of documenting and recording school incident and activities, providing written references and conveying information when needed. Manage a variety of school administrative functions (e.g. student disciplinary policy, class schedule, personnel assignment etc.) for the purpose of enforcing school policy and maintaining safety and efficiency of school operations. Represent the DOE in matters the principle sees fit. Reports directly to the principle. Performs other related duties as assigned by the principal and school Administrator for the purpose of ensuring the efficient and effective function of school operations.

MINIMUM QUALIFICATION REQUIREMENT:

Must have at least an AA or AS in education related field of study or equivalent with at least 4 years teaching experience. Must be committed and enthusiastic to work with teachers and students. Knowledge of computer programs such as Word, Excel. Power Point etc. and able to prepare reports as requested. Must have good organizational skills to meet deadlines and willing to coordinate activities with other staff. Must be responsible, dependable and able to work independently and effectively with others as a team member

EXAMINATION ANNOUNCEMENT



E.A. No.: YP-23-111
Opening Date: 9/13/2023
Closing Date: Until Filled

OFFICE OF ADMINISTRATIVE SERVICES

Division of Personnel

Email: ysgpersonnel@gmail.com

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POSITION AND SALARY: Culture Teacher (5 Positions)
Range: \$3,994.00 pa

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

CMS (2) Gaanelay (1) Bael (1) Maap (1)
Department of Education
Yap State Government 96943

DUTIES:

Plans and implements a culture program of instruction that adheres to the DOE philosophy, goals and objectives as outlined in the adopted course of study. Makes purposeful and appropriate lesson plans that provide for effective teaching strategies and maximize time on task. Plans and implements culture programs of study designed to meet individual needs of students. Creates a classroom environment conducive to learning by employing a variety of appropriate teaching strategies. Encourage students' enthusiasm for the learning process and the development of good study habits. Provides progress and interim reports as required. Recognizes learning problems and makes referral as appropriate. Demonstrates a strong grasp of cultural skills. Uses effective oral, written, and hands-on activities. Keeps current in cultural knowledge and skills and is willing to share his/her knowledge for continual improvement of the culture curriculum. Becomes acquainted with supplemental services beneficial to students as an extension of regular cultural activities. Develops, in accordance with DOE school guidelines, reasonable rules of classroom behavior and appropriate techniques that are consistently applied. Takes necessary and reasonable precautions to protect students, equipment, materials and facilities. Shares responsibilities during the school day for the supervision of students in all areas of the school. Upholds and enforces Board Policy, Administrative Procedures, and School rules and regulations, and supportive of them to the public. Strives to communicate the positive aspects of our school program to the public and their respective communities. Works cooperatively with parents, community leaders and school boards to strengthen the cultural program for their children. Establishes and maintain cooperative relationships with other staff members. Continues professional growth attendance at culture workshops for improving culture program. Attends staff, department, PTA and committee meetings as required. Evaluates accomplishment of students on a regular basis using multiple assessment methods such as teachers made tests, sample of students' work, and mastery skills checklist.

Interested applicants must submit the following document:

1. A complete Yap State Government Employment Application Form.
2. Current Resume and copy of FSM Social Security Card.
3. High School Diploma or Copies of all training certificates and college degrees earned.
4. Police Clearance under 6 months old.
5. A minimum of three professional reference letters under 1 year old.
6. Valid driver's license.

SECURE EMPLOYMENT APPLICATION FORM FROM AND RETURN TO YAP STATE PERSONNEL OFFICE

EXAMINATION ANNOUNCEMENT



E.A. No.: YP-23-110
Opening Date: 9/13/2023
Closing Date: Until Filled

OFFICE OF ADMINISTRATIVE SERVICES

Division of Personnel

Email: ysgpersonnel@gmail.com

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POSITION AND SALARY: Classroom Teacher (2 Positions)
Ungraded (Based on qualifications)
\$ 7,134.00pa- \$ 11,398.00 pa

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

Yap High School (2 Positions)
Department of Education
Yap State Government 96943

DUTIES:

Plans and implement a program of instruction that adheres to the DOE philosophy, goals and objectives as outline in the adopted course of study. Makes purposeful and appropriate lesson plans that provide for effective teaching strategies and maximize time on task. Plans and implements a program of study designed to meet individual needs of student. Create a classroom environment conducive to learning by employing a variety of appropriate teaching strategies. Encourage student enthusiasm for the learning process and the development of good study habits. Provide progress and interim reports as required. Recognized learning problems and makes referral as appropriate. Demonstrates a strong grasp of subject matter. Uses effective oral and written expression. Keeps current in subject matter knowledge and learning theory and is willing to share this knowledge for the continual improvement of the school's curriculum. Become acquainted with supplemental services beneficial to student as an extension of regular classroom activities. Develops in accordance with DOE school guidelines, reasonable rules of classroom behavior and appropriate techniques that are consistently applied. Takes necessary and reasonable precautions to protect students, equipment, materials and facilities. Share responsibility during the school day for the supervision of student in all areas of the school. Upholds and enforces Board Policy, Administrative Procedures, and school rules and regulation, and is supportive of them to the public. Strives to communicate the positive aspects of our school program to the public and their respective communities. Works cooperatively with parents, community leaders and school boards to strengthen the educational program for their children. Establishes and maintains cooperative relationships with other staff members. Continues professional growth through attendance at workshops, and teachers' upgrading. Attends staff, department, PTA and committee meeting as required. Evaluates accomplishment of students on a regular basis using multiple assessment methods such as teacher made tests, sample of students' work, and mastery skills check list.

Interested applicants must submit the following document:

1. A complete Yap State Government Employment Application Form.
2. Current Resume and copy of FSM Social Security Card.
3. High School Diploma or Copies of all training certificates and college degrees earned.
4. Police Clearance under 6 months old.
5. A minimum of three professional reference letters under 1 year old.
6. Valid driver's license.

SECURE EMPLOYMENT APPLICATION FORM FROM AND RETURN TO YAP STATE PERSONNEL OFFICE

Closing Date:Until Filled

Plans and implement a program of instruction that adheres to the DOE philosophy, goals and objectives as outline in the adopted course of study. Makes purposeful and appropriate lesson plans that provide for effective teaching strategies and maximize time on task. Plans and implements a program of study designed to meet individual needs of student. Create a classroom environment conducive to learning by employing a variety of appropriate teaching strategies. Encourage student enthusiasm for the learning process and the development of good study habits. Provide progress and interim reports as required. Recognized learning problems and makes referral as appropriate. Demonstrates a strong grasp of subject matter. Uses effective oral and written expression. Keeps current in subject matter knowledge and learning theory and is willing to share this knowledge for the continual improvement of the school's curriculum. Become acquainted with supplemental services beneficial to student as an extension of regular classroom activities. Develops in accordance with DOE school guidelines, reasonable rules of classroom behavior and appropriate techniques that are consistently applied. Takes necessary and reasonable precautions to protect students, equipment, materials and facilities. Share responsibility during the school day for the supervision of student in all areas of the school. Upholds and enforces Board Policy, Administrative Procedures, and school rules and regulation, and is supportive of them to the public. Strives to communicate the positive aspects of our school program to the public and their respective communities. Works cooperatively with parents, community leaders and school boards to strengthen the educational program for their children. Establishes and maintains cooperative relationships with other staff members. Continues professional growth through attendance at workshops, and teachers' upgrading. Attends staff, department, PTA and committee meeting as required. Evaluates accomplishment of students on a regular basis using multiple assessment methods such as teacher made tests, sample of students' work, and mastery skills check list.

Interested applicants must submit the following document:

1. A complete Yap State Government Employment Application Form.
2. Current Resume and copy of FSM Social Security Card.
3. High School Diploma or Copies of all training certificates and college degrees earned.
4. Police Clearance under 6 months old.
5. A minimum of three professional reference letters under 1 year old.
6. Valid driver's license.

SECURE EMPLOYMENT APPLICATION FORM FROM AFD RETURN TO YAP STATE PERSONNEL OFFICE

EXAMINATION ANNOUNCEMENT



E.A. No.: YP-23-107
Opening Date: 9/13/2023
Closing Date: Until Filled

OFFICE OF ADMINISTRATIVE SERVICES

Division of Personnel

Email: ysgpersonnel@gmail.com

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POSITION AND SALARY: Health & Physical Education
UNGRADED \$568.00 bw
\$ 9,568.00 PA

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

Curriculum Division
Department of Education
Yap State Government 96943

DUTIES:

Coordinate and supervise and implementation of the Yap State Health & Physical Education curriculum in all public elementary and high school. Evaluate, review and amend the Grade 1-8 Yap State Health & Physical Education curriculum according to the Yap State DOE Plan. Develop and review the health and physical education curriculum to be offered as an elective subject, at all public high school. Provide support and monitor the implementation of an emotional awareness curriculum in identified elementary and high school. Design and develop classroom resource materials that support the Yap State Health & Physical education curriculum in schools. Maintain records/ files of all Health & Physical education program activities and provide monthly reports for the curriculum coordinator. Work with other curriculum specialists, trainers, assessment specialists in the coordination of activities for Yap DOE such as education week, student and teacher testing. Attend workshops and meetings related to Health & Physical education as assigned. Perform other duties as assigned by the Director or Curriculum, instruction and Training coordinator.

MINIMUM QUALIFICATION REQUIREMENT:

An AS/AA degree (Physical education/ sports science/ Health or related) preferred with two (2) years work experience or a High School diploma with at least five(5) years evidenced work experience specifically in the area of physical education/ sports science/ health or related field. Must be fluent in English (reading, writing and speaking) and have good letter/ report writing and presentation skills. Basic knowledge of computer programs such as Word, Excel, Powerpoint and etc...

EXAMINATION ANNOUNCEMENT



E.A. No.: **YP-23-106**
Opening Date: **9/12/2023**
Closing Date: **Until filled**

OFFICE OF ADMINISTRATIVE SERVICES

Division of Personnel

ysgpersonnel@gmail.com

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POSITION AND SALARY: Anesthesiologist
UNG. 2,307.69 B/W
\$ 60,000.00 P/A

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

Clinical Care Division
Department of Health Services
Colonia Yap 96943

DUTIES:

History taking and appropriate physical examination; Formulating diagnoses and differential diagnoses. Ordering appropriate diagnostic tests. Prescribing medication and/or procedures as Physician Employee deems medically or surgically appropriate. Providing follow-up care as Physician Employee deems medically appropriate. Preparing and maintaining, on a timely basis, appropriate and legible written patient records, which shall at all times be suitable for use by successor physicians and shall be subject to Employer's policies regarding the custody of patient charts. Supervising individuals who participate in the care of patients or the rendering of services to patients for the purpose of providing high quality patient care. Participating in professional education programs which will maintain and advance professional and staff patient care skills and programs which will educate patients and their families. Examines and assesses medical surgical, obstetric and pediatric patients, diagnoses conditions, prescribes medications, plans and orders treatment. Accepts referrals for patients when appropriate. Admits & discharges patients from Hospital. Determines need for Laboratory and X-Ray tests, orders tests and interprets results. Performs emergency treatment in cases of serious injury or illness and is familiar with usage of all available technology for resuscitation and monitoring. Supervises medical care of patients in Ward that he has admitted/attending. Makes daily Ward rounds as assigned. Maintains complete records of all assigned cases. Instructs nursing staff in various medical procedures and techniques. Performs minor surgery. Assists with major surgery. Admits obstetric patients and assists with complicated deliveries. Performs other duties as assigned.

MINIMUM QUALIFICATION REQUIREMENT:

Graduated from a recognized college/university as a specialized Anesthesiologist. Possesses a valid

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