



DEPARTMENT OF RESOURCES & DEVELOPMENT
DIVISION OF WORKFORCE ENRICHMENT
Yap State Government

Tel: (691) 350-2182
Fax: (691) 350-2571

V6AI- AM/KUTE-FM Radio Announcement Form
Department of Youth & Civic Affairs

To: **Director of DY&CA**

Thru:

Bernard Gorong
Director of R&D

From:

Jerrick Loochaz
Employment Service Officer WED, R&D

Starting Date: 05/14/25

Ending Date: 06/14/25

Frequency:

☒ Regular- 3 x per day

☐ Emergency- ASAP

Languages (check all that apply):

☒ English

☒ Yapese

☒ Outer Island

Directions:

All announcements should be type- written and double spaced. If more space is needed, please attach an extra sheet.

Reviewed & Approved By:

Alex Julias Gilfiley
Director, DY&CA

5/22/25
Date

Received By:

Chief of Media

Date:

Time:



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VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR

ANNOUNCEMENT NO.: YPVA-330-25

COMMENCING DATE: 05/14/25

CLOSING DATE: 06/14/25

No. of OPENING One (1)

POSITION Civil Engineer

SALARY Depends on qualification

EMPLOYER JC Company

QUALIFICATIONS: The applicant must be a licensed Civil Engineer with a bachelor's degree in an engineering discipline or equivalent technical experience and a minimum of eight (8) years of construction experience in Civil Engineering disciplines.

DUTIES: The Applicant will be responsible in performing engineering duties such as planning, designing and estimating. Oversee work implementation including material equipment and labor utilizations. Responsible in the procurement of all materials, subcontractors and in verification and approval of invoices. Applicant will also be expected to ensure that all works and materials are with the technical specifications, drawings and follows project schedule.

IF INTERESTED YOU CAN PICK-UP AN APPLICATION AT THE YAP STATE LABOR OFFICE, WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES & DEVELOPMENT OR CONTACT US AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.



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COMMENCING DATE: 05/14/25

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No. of OPENING Five (5)

POSITION Carpenter

SALARY Depends on qualification

EMPLOYER JC Company

QUALIFICATIONS: The applicant must be a trade school graduate with carpentry certification and have a minimum of two (2) to four (4) years of experience in carpentry.

DUTIES: The Applicant will be responsible in constructing, erecting, installing or repairing structures made of wood, such as concrete forms, building framework including partitions, joints, studding and rafters, wood stairways, window and door frameworks and hardwood floors. Applicant will also be expected to train local workers to be independent to perform tasks from time to time.

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No. of OPENING One (1)

POSITION Painter

SALARY Depends on qualification

EMPLOYER JC Company

QUALIFICATIONS: The applicant must have a minimum of two (2) to four (4) years' experience in painting, or any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.

DUTIES: The Applicant will be responsible in applying paint to surfaces such as canvas, walls, floors, doors and cabinets. Mix, match and apply paint, varnish, shellac, enamel and other finishes. Applicant will also be expected to scrape, sand, prime or seal surfaces prior to painting and read blueprints/instructions and examine surfaces to determine the kind and amount of work necessary.

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VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR

ANNOUNCEMENT NO.: YPVA-327-25

COMMENCING DATE: 05/14/25

CLOSING DATE: 06/14/25

No. of OPENING Two (2)

POSITION Mason

SALARY Depends on qualification

EMPLOYER JC Company

QUALIFICATIONS:

The applicant must be a trade school graduate with masonry certification and have a minimum of two (2) to four (4) years of experience in masonry or bricklaying works.

DUTIES:

The Applicant will be responsible in preparing surfaces prior to beginning any given tasks. Fabricate, alter, repair and maintain walls, sidewalks, street curbs, floors, bathroom showers, sink counters, partitions, manholes and other related structures or surfaces. Applicant will also be expected to lay blocks or bricks following blueprints, plans or drawings and determine work requirements and sequence of masonry/tile assignments through review of work orders, plans or drawings.

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COMMENCING DATE: 05/14/25

CLOSING DATE: 06/14/25

No. of OPENING Two (2)

POSITION Mechanic (Marine Engine/Diesel)/H.E. Mechanic

SALARY Depends on qualification

EMPLOYER JC Company

QUALIFICATIONS: The applicant must be a trade school graduate with a Mechanical Certification and have a minimum of two (2) to four (4) years' work experience in mechanic.

DUTIES: The Applicant will be responsible in repairing and maintaining diesel engines such as ships, trucks, electric generators and construction machinery by using hand tools, precision measuring instruments and power tools. Diagnose trouble, disassemble engines and examine parts for defects and excessive wear. Recondition and replace parts such as pistons, bearings, gears, valves and bushings using engine lathes, boring machines, hand tools and precision measuring instruments.

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VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR

ANNOUNCEMENT NO.: YPVA-325-25

COMMENCING DATE: 05/14/25

CLOSING DATE: 06/14/25

No. of OPENING One (1)

POSITION Accountant

SALARY Depends on qualification

EMPLOYER JC Company

QUALIFICATIONS:

The applicant must be a trade school graduate with certification in accounting and have a minimum of two (2) to four (4) years' work experience in accounting.

DUTIES:

The Applicant will be responsible in processing, reviewing, tracking and general ledger posting of construction and other draws for multiple projects. Maintain payment draws and invoice files as well as communicating with project managers, vendors and external parties to manage draw requests or requirement. Applicant will also be responsible in performing or reviewing bank account reconciliations and assist with corporate balance sheet reconciliations and other corporate monthly internal management reports.

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No. of OPENING Two (2)

POSITION Foreman

SALARY Depends on qualification

EMPLOYER JC Company

QUALIFICATIONS: The applicant must be two (2) to four (4) years' experience as a foreman or any equivalent combo of experience and/or education from which comparable knowledge, skills and abilities have been achieved.

DUTIES: The Applicant will be responsible for scheduling, coordinating and supervising work of all site operatives and ensure that all work is delivered safely, on time and within budget along with managing equipment and materials required. Applicant will also ensure that all company and legal regulations are implemented and that all required documentations are completed as necessary as well as being able to train local workers to be independent in performing tasks from time to time.

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