



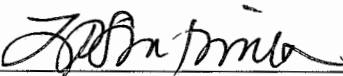
DEPARTMENT OF RESOURCES & DEVELOPMENT
DIVISION OF WORKFORCE ENRICHMENT
Yap State Government

Tel: (691) 350-2182
Fax: (691) 350-2571

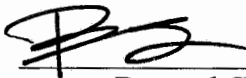
V6AI- AM/KUTE-FM Radio Announcement Form
Department of Youth & Civic Affairs

To: Director of DY&CA

Thru:


Leelkan P. Southwick
Director of R&D

From:


Bernard Gorong
Chief of WED

Starting Date: 7/04/23

Ending Date: 8/03/23

Frequency:

☒ Regular- 3 x per day

☐ Emergency- ASAP

Languages (check all that apply):

☒ English

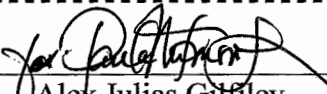
☒ Yapese

☒ Outer Island

Directions:

All announcements should be type- written and double spaced. If more space is needed, please attach an extra sheet.

Reviewed & Approved By:


Alex Julias Giffley
Director, DY&CA

7.7.23
Date

Received By:

Sebastian F. Tamagken
Chief of Media

Date:

Time:



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VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR

ANNOUNCEMENT NO.: YPVA-215-23

COMMENCING DATE: 7/04/23

CLOSING DATE: 8/03/23

No. of OPENING One (1)

POSITION Operations Supervisor

SALARY Depends upon qualification

EMPLOYER Fahrenheit Co. Ltd.

QUALIFICATIONS:

The applicant must have at least proven experience as an Operations Supervisor or similar role with experience in planning and budget. Must have knowledge of business process and functions with a strong analytical ability and excellent communication, organizational and leadership skills. BSc/BA in Architecture, Engineering, Business or relevant fields is preferred.

DUTIES:

The Applicant will be responsible in overseeing day-to-day operations. Design strategy and set goals for growth. Maintain budget and optimize expenses. Ensure employees work productively and develop professionally. Oversee recruitment and training of new employees and conduct their evaluations and assessment process. Prepare regular reports for top management and ensure that staff follows health and safety regulations and tend to other duties assigned by the company president.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.

RECEIVED

DATE/BY 7-04-2023

Closes 8-03-2023

JH

JOB BRIEF

OPERATIONS SUPERVISOR Position

Fahrenheit Co. Ltd. is looking for an Operations Supervisor to assist the Company President in overseeing all staff, budgets and operations of the local business unit.

You will be responsible in formulating overall strategy, supervising people and establishing policies. To be successful in this role, you should be a thoughtful leader and a confident decision-maker, helping our people develop and be productive. Ultimately, you'll help our company grow and thrive.

A General Manager is responsible for improving efficiency and increasing departmental profits while managing the company's overall operations. They oversee several elements in a business, including hiring staff, operating budgets, and launching price promotions that could attract more customers.

Responsibilities

- Oversee day-to-day operations
- Design strategy and set goals for growth
- Maintain budgets and optimize expenses
- Set policies and processes
- Ensure employees work productively and develop professionally
- Oversee recruitment and training of new employees
- Evaluate and improve operations and financial performance
- Direct the employee assessment process
- Prepare regular reports for top management
- Ensure staff follows health and safety regulations
- Provide solutions to issues (e.g. profit decline, employee conflicts, loss of business to competitors)
- Other duties as assigned by the Company President

Requirements and skills

- Proven experience as an Operations Supervisor or similar role
- Experience in planning and budgeting
- Knowledge of business process and functions (finance, HR, procurement, operations etc.)
- Strong analytical ability
- Excellent communication skills
- Outstanding organizational and leadership skills
- Problem-solving aptitude
- BSc/BA in Architecture, Engineering, Business or relevant field; MSc/MA is a plus



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VACANCY ANNOUNCEMENT IN THE PRIVATE SECTOR

ANNOUNCEMENT NO.: YPVA-216-23

COMMENCING DATE: 7/04/23

CLOSING DATE: 8/03/23

No. of OPENING One (1)

POSITION Heavy Equipment Mechanic

SALARY Depends upon qualification

EMPLOYER Fahrenheit Co. Ltd.

QUALIFICATIONS: The applicant must have a high school diploma or equivalent with a certification as a heavy equipment mechanic. Proven work experience as a diesel or heavy equipment mechanic. Requires the ability to lift heavy machinery and to work after-hours shifts if needed.

DUTIES: The Applicant will be responsible in inspecting trucks, cranes, bulldozers and other heavy equipment for proper performance. Diagnose faults using computerized testing equipment and adjusting equipment or replacing faulty parts. Cleaning, lubricating and conducting routine services on heavy-duty vehicles and performing other major repairs when necessary.

- *Applications are available at the Workforce Enrichment Division/Department of Resources and Development.*

FOR MORE INFORMATION, PLEASE CONTACT THE YAP STATE WORKFORCE ENRICHMENT DIVISION, DEPARTMENT OF RESOURCES AND DEVELOPMENT AT TELEPHONE NUMBER 350-2182 DURING WORKING HOURS. THANK YOU.

RECEIVED
DATE/BY 7-04-2023 JH
Closes 8-03-2023

JOB BRIEF

Heavy Equipment Mechanic Position

Fahrenheit Co. Ltd. is looking to hire an experienced heavy equipment mechanic to inspect, service, and maintain our range of heavy-duty construction equipment. As a lead mechanic, you will be responsible for driving to the job site, inspecting engines and equipment, carrying out services, conducting repairs, and providing routine maintenance to the construction fleet.

To ensure success as a heavy equipment mechanic, you should have proven experience working with heavy machinery, be physically fit, and be able to troubleshoot issues on the job site. Ultimately, a top-notch heavy equipment mechanic can repair and service even the biggest machinery with expert care.

Heavy Equipment Mechanic Responsibilities:

- Driving to the job site.
- Inspecting trucks, cranes, bulldozers, and other heavy equipment for proper performance.
- Diagnosing faults using computerized testing equipment.
- Adjusting equipment and replacing faulty parts.
- Repairing damaged equipment parts.
- Cleaning, lubricating, and conducting routine services on heavy-duty vehicles.
- Cleaning and servicing of machine attachments like winches, blades, and side booms.
- Performing major repair work when necessary.
- Consulting with other mechanics on smaller jobs.
- Reporting damaged or faulty equipment to management.

Heavy Equipment Mechanic Requirements:

- High school diploma or technical equivalent
- Certification as a heavy equipment mechanic.
- Proven work experience as a diesel or heavy equipment mechanic.
- Understanding of computer testing technologies.
- Ability to lift heavy machinery.
- Extensive knowledge of diesel engines and construction equipment.
- Ability to work after-hours if required.
- Good communication skills.